



(Please mention "REF NO" in all documents)

QUOTATION ENQUIRY

Ref No.: VNIT/STR/CH/SSU/2018-19/88,

Date: 4/09/2018

To,

REFERENCE OF THIS LETTER MUST BE MENTIONED ON THE ENVELOPE CONTAINING YOUR QUOTATION

Sub – Quotation Enquiry for Procurement of Item "**Chemicals**" (as per list in Annexure A) for Department of Chemistry

Dear Sir / Madam,

VNIT herewith invites the Quotation Enquiry in sealed cover / envelope from reputed firms for procurement of items mentioned in table below with understated Instructions, terms & conditions, as per the Schedule mentioned below:

Schedule of Quotation Submission

Date of Issue : Tuesday, 4th September, 2018
Last Date/Time of Submission : Monday, 17th September, 2018 Time **3.00 P.M.**
Date/Time of Opening of Quotation : Monday, 17th September, 2018

Item Particulars

SN	Item	Quantity
1.	Chemicals As per list given in Annexure –A	

INSTRUCTIONS, TERMS & CONDITIONS

- 1) The price should be quoted on F.O.R. VNIT, Nagpur.
- 2) Earliest delivery date to be mentioned for each item
- 3) The quoted amount will be firm and final. Quotation should be valid for 90 days from the date of opening the quotation.
- 4) Vendor should submit copy of **GST Registration Certificate, PAN No., Certificate of Firm's Registration** etc. with your offer failing which the quotation will not be entertained.
- 5) **Taxes** GST or any other taxes as per Govt. norms shall be applicable from time to time. The % of Tax must be indicated separately in the quotation.
- 6) **Items for Research Purpose Concessional GST @ 5% will be applicable for purchase of goods viz Scientific & Technical instruments and otherequired for the Research purposes only** This is in accordance of Govt. of India, Ministry of Finance Notification 45/2017-Central Tax (Rate) dated 14th November, 2017 and 47/2017-(Integrated Tax (Rate) dated 14th November, 2017, and VNIT Circular Ref.- VNIT/Acct/2017-18-GST/5390 dated 27th November, 2017. The description of goods is given in Govt of India notification dated 14th November, 2017 mentioned above. A certificate in this respect will be issued to the vender by the Institute.
- 7) **For Import Item**– Govt. of India Ministry of Science & Technology, DSIR, New Delhi vide letter No TU/V/RG-CDE(190)/2016 dated 19/09/2016 has issued Certificate of Registration to VNIT, Nagpur for purposes of availing customs duty exemption in terms of Govt. Notification 51/96-Customs dated 23rd July, 1996 and Central Excise duty exemption in terms of Govt. Notification No 10/97-Central Excise dated 1st March, 1997 as amended from time to time and this registration is valid up to 31.08.2021. This document will be provided by the Institute.
- 8) Each Vendor shall submit only one quotation. Vendor shall furnish price & other information in the prescribed Price Bid format. Each document submitted with quotation should be duly attested &

stamped by the vendor, failing which submitted quotation will be treated as Non-Responsive. Incorrect, Incomplete or Conditional Quotation(s) will not be accepted and will be treated as Non-Responsive.

- 9) If any document of tender /quotation enquiry, certificate etc. submitted by the vendor is observed to be incorrect /false/ forged/having ambiguity, intentionally or un-intentionally at any stage, the tender/quotation submitted by the vendor is liable to be treated **Disqualified/Non-Responsive** Further the Institute reserves the right to initiate any action as deemed fit in such case against the vendor including the action of blacklisting of firm.
- 10) The vendor shall take full responsibility in case of any damage, loss or injury to any person / building or to any part thereof, and shall repair / and make good the loss, at his own cost.
- 11) Vendors should offer special educational discount to the Institute on quoted rates.
- 12) In case of price quoted in foreign currency, its conversion rate to INR on the date of opening the quotation/tender shall be considered.
- 13) **Delivery Period:** Vendor will be required to give Delivery of the Goods with **four (4) Weeks** from the receipt of P.O. Goods shall be supplied / delivered by the Vendor at the installation site in concerned department of VNIT Nagpur at free of cost on working days. Vendor shall deliver the material strictly as per the delivery schedule given in P.O., failing which **Liquidated Damages Clause** will be applicable.
- 14) **Liquidated Damages Clause**
 - (a) The Director, V.N.I.T. Nagpur reserves the right to recover from the vendor, liquidated damages a sum equivalent to 1/2 percent of the price of the undelivered stores at the stipulated rate for each week or part thereof, during which the delivery of such stores, may be delayed subject to, a maximum limit in the case of an order exceeding Rs. One Lakh in value, up to **10** percent and in the case of an order not exceeding Rs. One Lakh in value up to **5** percent of the stipulated price, of the stores so undelivered.
 - (b) To purchase elsewhere, on vendor's accounts, at his risk, the stores etc. undelivered, or other of a similar description, where others exactly employing with the particulars, are in the opinion of the Director, Visvesvaraya National Institute of Technology, Nagpur are not readily procurable, without cancelling the contract, in respect of consignment not yet due for delivery.
 - (c) To cancel the contract.In the event of action being taken under (b) or (c) above, the vendor shall be liable to make good for any loss, which the Institute may sustain, by reason of higher price of stores, so purchased or the otherwise, howsoever :

The decision of the Director, Visvesvaraya National Institute of Technology, Nagpur shall be final as regards to the acceptability of stores supplied by the seller and the Director, Visvesvaraya National Institute of Technology, Nagpur, shall not be required to give any reason in writing or otherwise at any time for the rejection of stores.
- 15) **Payment:** Institute will release the full & final payment on delivery of items and its successful installation/ demonstration at concerned department / laboratories of VNIT Nagpur. The vendor will be required to submit the bills in triplicate along with delivery memo. Payment will be made through Crossed Cheque / ECS / NEFT / RTGS. For electronic payment mode vendor's bank details on Firm / Company letter head will be required.
- 16) Quotations received after the last date of submission will not be considered.
- 17) Any amendment or corrigendum regarding this enquiry will be issued on the Institute website (www.stores.vnit.ac.in) only.
- 18) Director, VNIT, Nagpur reserves the right to accept or reject or cancel any or all enquires or quotations/PO at any stage without assigning any reason thereof.
- 19) **It will be presumed that the vendor has read carefully all the above mentioned instructions, terms & conditions and abide by same.**
- 20) The Quotation in sealed envelope super-scribed with "**Quotation Enquiry for procurement of "Chemicals" for "Chemistry"**" and to be sent to Dy. Registrar (Stores), Visvesvaraya National Institute of Technology, South Ambazari Road, Nagpur 440 010, Maharashtra (India) The quotation can also be submitted in person in the **Quotation/Tender Box** at the Stores Section, Old Library Building, 1st Floor, V.N.I.T., Nagpur - 440010 on any working day.
- 21) The last date of submission is **Monday, 17th September, 2018 by 3.00 pm.**

Yours truly,

Dy. Registrar (Stores)

**PRICE BID FORMAT
(Quotation Enquiry)**

Ref No.: VNIT/STR/CH/SSU/2018-19/88,

Date: 4/9/2018

ITEM: "Chemicals"

Item	Make	Rate/Unit or Pack size	Quantity	Amount of GST (5%)	Total Amount Inclusive of GST (Rs.)
Chemicals (As per list given in Annexure –A)					
Educational Discount					
Total Amount Inclusive of GST (Rs.)					

[A] CHARGES, DUTIES & TAXES (if applicable):

- | | | | |
|----|--|---|-----------------------------|
| 1. | Custom Duty as per actual if any | : | Applicable /Not- Applicable |
| 2. | GST @ _____% | : | _____ |
| 3. | Freight/ Transportation | : | _____ |
| 4. | Insurance @ _____% | : | _____ |
| 5. | Packing & Forwarding | : | _____ |
| 6. | Others, (if any) | : | _____ |
| 7. | Final Offer Price (Inclusive of charges 'A' above) FOR VNIT Nagpur | : | _____ |

[B] Others Details (Enclosed)

- | | | | | |
|----|-----------------------------------|---|----------|---|
| 1. | Specification as per Requirements | : | Yes / No | : |
| 2. | Firms Registration Certificate | : | Yes / No | |
| 3. | Authorization Certificate | : | Yes / No | |
| 4. | GST Registration Certificate | : | Yes / No | |
| 5. | PAN | : | Yes / No | |
| 6. | Delivery period | : | _____ | |
| 7. | Others, (if any) | : | _____ | |

The Firm/Company agrees to supply the above items for **Final Offer Price (Rs. _____/- [In Words Rs.....])** inclusive of duties & taxes at [A] abovewithin the period specified in the Invitation for Quotations. We also confirm that the normal commercial warrantee /guarantee of 36 months shall apply to the offered goods.

ANNEXURE-A

LIST OF CHEMICALS REQUIRED FOR DEPARTMENT OF CHEMISTRY FOR THE SESSION 2018-19

Sr. No.	Name of chemicals	Make	Quantity Required
1	Ethyl Acetoacetate	SD Fine/Loba	500ml
2	Acetyl Acetone	SD Fine/Loba	500ml
3	Hydrazine Hydrate	SD Fine/Loba	500ml
4	4-Nitrobenzaldehyde	SD Fine/Loba	500ml
5	Dichloromethane	SD Fine/Loba	2.5lit
6	Silica (60-120)	SD Fine/Loba	500gm
7	TLC Plates (12cm x 12cm)	SD Fine/Loba	1 Box
8	TLC Chambers (50ml)	SD Fine/Loba	1 Box
9	Magnetic Beads	SD Fine/Loba	20No.
10	L- Proline	SD Fine/Loba	500gm
11	Chloroacetic Acid	SD Fine/Loba	500gm
12	2,4- Dinitrophenyl Hydrazine	SD Fine/Loba	500gm
13	Phosphorous Oxychloride	SD Fine/Loba	500gm
14	1,2-Diominobenzene	SD Fine/Loba	500gm
15	Salicylaldehyde	SD Fine/Loba	500gm
16	Polyethylene Glycol-400	SD Fine/Loba	1lit
17	PH Paper		1 Box
18	Litmus Paper (Red & Blue)		1 Box
19	Filter Paper (lower Grade A3 Size)		1 Reem
20	Bromine	SD Fine/Loba	1 Box
21	n-Hexane	Qualigen/Merck	2.5lit
22	Sodium Hydrogen Carbonate	Qualigen/Merck	500gm
23	Sodium Acetate	Qualigen/Merck	500gm
24	Acetonitrile	Qualigen/Merck	2.5lit
25	Acetonitrile HPLC	Qualigen/Merck	2.5lit
26	Acetone	Qualigen/Merck	2.5lit
27	AmmoniumNitrate	Qualigen/Merck	500gm
28	Acetophenon	Qualigen/Merck	500ml
29	Salicilicadiyde	Qualigen/Merck	500gm
30	Toluene	Qualigen/Merck	2.5lit
31	Tetra Hydro Furone	Qualigen/Merck	2.5lit
32	Potassium Carbonate	Qualigen/Merck	500gm
33	Ethyl Acetate	Qualigen/Merck	2.5lit
34	Ammonium Persulfate	Qualigen/Merck	500gm
35	Ammonium Acetate	Qualigen/Merck	500gm
36	Hydrazine hydrate	Qualigen/Merck	500gm
37	Sucrose	Qualigen/Merck	500gm
38	Ethylene Diamine Dihydrochloride	Qualigen/Merck	500gm
39	Sodium Sulphate	Qualigen/Merck	500gm
40	Xynelenol Orang	Qualigen/Merck	25gm
41	Candium Sulphate	Qualigen/Merck	500gm
42	Carbon Tetrachloride	Qualigen/Merck	500gm
43	Methonol T-4 Dioxane	Qualigen/Merck	500gm
44	Sodium Metabisulphate	Qualigen/Merck	500gm
45	Dichloromethane	Qualigen/Merck	2.5lit
46	Propanol-Z	Qualigen/Merck	2.5lit
47	Di-methyl Formaide	Qualigen/Merck	500gm
48	Pyrogallol	Qualigen/Merck	100gm
49	Titanium Metal	Qualigen/Merck	100gm
50	Phenyl Hydroxyl Amine	Qualigen/Merck	100gm

Sr. No.	Name of chemicals	Make	Quantity Required
51	Zndust	Qualigen/Merck	500gm
52	Nitrobenzene	Qualigen/Merck	500ml
53	Potassium Dichromate	Qualigen/Merck	500gm
54	Sodium Sulphate	Qualigen/Merck	500gm
55	Potassium Bicarbonate	Qualigen/Merck	500gm
56	Sodium Acetate	Qualigen/Merck	500gm
57	n-Butalamine	Qualigen/Merck	500ml
58	Di-chloromethane	Qualigen/Merck	2.5lit
59	N-hexane	Qualigen/Merck	2.5lit
60	Acetophenon	Qualigen/Merck	500ml

Instructions :

1. GST @ 5% applicable as per term & condition No.6.
2. Please quote the rates as per prescribed specifications i.e make, pack size etc.
3. If the item not available in the stock as per the prescribed specification, please do not quote the rates of other make and pack size.